#### **STANISLAUS COUNTY HEALTH SERVICES AGENCY**

### APPLICATION FOR AUTHORIZED CERTIFIED COPY OF A DEATH RECORD

CERTIFICATE TYPE REQUESTED: \_\_\_\_\_ AUTHORIZED CERTIFIED COPY (COMPLETE ALL SECTIONS) \_\_\_\_\_ INFORMATIONAL ONLY (COMPLETE SECTIONS 1 & 2 ONLY)

1.	Death Certificate Information:		: Numbe	Number of copies requested:				
	Decedents Nam	e: First	Middle	L	ast			
	Date of Death:							
		Month, Day, Year	County of	County of Death				
2.	Applicant Info	ormation:						
	Name: First		Middle					
	Mailing			Li	ast			
	Numb	er and Street	City	State	Zip Code			
	Telephone Num	ber ()		-				
3.	<b>I am</b> : A parent or le	gal guardian of the re	copy you must che gistrant ng, spouse or domestic					
	<ul> <li>A party entitled to receive the record as a result of a court order, or an attorney or a licensed adoption agency seeking the death record in order to comply with the requirements of Section 3140 or 7603 of the Family Code.</li> <li>An attorney representing the registrant or the registrant's estate, or any person or agency empowered by Statute or appointed by a court to act on behalf of the registrant or the registrant's estate.</li> <li>A member of a law enforcement agency or a representative of another governmental agency, as provide by law, who is conducting official business.</li> <li>An Agent or Employee of a Funeral Establishment (Acting within the scope of employment <u>and</u> on behalf of persons specified in HSC 7100 (a)(1)-(8)).</li> </ul>							

# \*\*\*PLEASE READ\*\*\*

Note: If submitting your order by mail, you must have your Sworn Statement notarized using the Certificate of Acknowledgment below. The Certificate of Acknowledgment must be completed by a Notary Public. (Law enforcement, funeral homes, and local and state governmental agencies are exempt from the notary requirement.)

(For notary listings, please check your telephone directory.)

INSTRUCTIONS FOR OBTAINING A DEATH CERTIFICATE

- 1. If you are requesting a certified Informational Copy, complete only the Applicant Information and Decedent Information portions of this form. If you are requesting a regular Certified Copy, complete the entire form.
- 2. If you submit your order in person, you must sign a sworn statement in the presence of Vital Records staff. If you submit your request by mail, you must complete the attached statement and sign it in the presence of a Notary Public. (Note: A funeral director ordering copies on behalf of an individual specified in paragraphs (1) to (5), inclusive, of subdivision (a) of Section 7100 of the Health and Safety Code is not required to complete the notarized statement.)
- 4. Use a separate application form for each different record of death for which you are requesting a certified copy (if submitting your request by mail, remember to identify each certificate requested on the sworn statement).
- 5. Complete the Applicant Information section and provide your signature where indicated. Give all the information you have available to identify the record of the decedent in the spaces under Decedent Information. If the information you furnish is incomplete or inaccurate, it may be impossible to locate the record.
- 6. Submit \$24.00 for each certified copy requested. If no record of the death is found, the \$24.00 fee may be retained for searching as required by statute. If you are mailing your request, indicate the number of certified copies you wish and include sufficient money with this application, in the form of a personal check, postal or bank money order (International Money Order only for out-of-country requests), made payable to Vital Records. Mail this application with the fee(s) to:

Stanislaus County - Vital Records 917 Oakdale Rd. Modesto, CA 95355

# STANISLAUS COUNTY HEALTH SERVICES AGENCY

## PUBLIC HEALTH SERVICES VITAL RECORDS

Statement of Oath						
<b>4.</b> I, am the, swear, swear						
Sworn: Date	At: City, State					
Signature:						

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CERTIFICATE OF ACKNOWLEDGEMENT						
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.						
State of) County of )						
On, personally appeared (here insert name and title of the officer)						
, who proved to me on the basis of satisfactory						
evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and						
acknowledged to me that he/she/they executed the same in his/her/their authorized						
capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity						
upon behalf of which the person(s) acted, executed the instrument.						
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing						
paragraph is true and correct.						
WITNESS my hand and official seal. (SEAL)						
SIGNATURE						